



Dr. L. Wangchu
Dean

Central Agricultural University
COLLEGE OF HORTICULTURE AND FORESTRY
Pasighat – 791102, Arunachal Pradesh

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No. CHF/CAU/CPC/GeM BID (B)/2026-27/ 2594

Date: 19.09. 2026

NOTICE

REGISTRATION OF VENDORS FOR PARTICIPATION IN PROCUREMENT

It is hereby notified for information of all concerned vendors, suppliers, dealers, authorized distributors, manufacturers and service providers that the College of Horticulture and Forestry, Pasighat, Arunachal Pradesh, intends to register eligible, genuine and established vendors/firms having valid and applicable statutory, commercial and other requisite documents for participation in the procurement of various goods, equipment, materials and services required by different Departments, Sections and Units of the College as per GFR Rule 150.

The registered vendors may be considered for participation in Notice Inviting Quotations (NIQs), Local Purchase, Limited/Direct Procurement and other procurement processes, as and when required by the College, subject to the applicable Government procurement rules, financial rules, institutional procedures, and the terms and conditions prescribed for the respective procurement.

Registration of a vendor shall not confer any right or guarantee of placement of purchase order or award of contract. The selection and participation of registered vendors shall be subject to the requirement of the College, eligibility criteria, verification of submitted documents, satisfactory performance, and approval/acceptance by the Competent Authority.

Documents Required for Vendor Registration

Interested vendors/firms are required to submit self-attested copies of the following documents, as applicable:

1. GST Registration Certificate.
2. Declaration regarding non-blacklisting/debarment by any Central/State Government Department, Government Institution, PSU or other competent authority.
3. PAN Card and Aadhaar Card of the proprietor/authorized representative, as applicable.
4. Valid Trading License, wherever applicable.
5. Complete address, telephone/mobile number, e-mail ID and other contact details of the firm.
6. Past Experience Certificates/Supply Orders/Work Orders, wherever applicable.
7. Bank Account Details along with a cancelled cheque of the firm.

General Terms and Conditions

1. The vendor shall ensure that all documents and information submitted for registration are true, valid, complete and up to date.
2. The College reserves the right to verify the authenticity of the documents and information furnished by the vendor.
3. Registration may be rejected, suspended or cancelled at any stage if any document or information is found to be false, misleading, incomplete or invalid.
4. Vendors shall be responsible for maintaining the validity of all statutory registrations, licenses, certificates and authorizations submitted during the registration process.

5. Registration with the College shall not constitute any commitment or assurance for procurement or placement of purchase orders.
6. Only those vendors who meet the prescribed eligibility requirements and whose registration is accepted by the Competent Authority shall be considered for participation in procurement activities.
7. The College reserves the right to accept or reject any application for registration without assigning any reason.
8. Vendors shall comply with all applicable Government procurement rules, financial rules, tax regulations and other statutory requirements.
9. The College reserves the right to amend, modify, add or delete any terms and conditions relating to vendor registration, as and when considered necessary.
10. The decision of the Competent Authority of the College regarding registration and participation in procurement shall be final and binding.
11. The registered supplier(s) are liable to be removed from the list of approved suppliers if they fail to abide by the terms to supply the goods on time or supply substandard goods or make any false declaration to any Government agency or for any ground which, in public interest.
12. Registration period for 1 year which may be extended as per requirement of the college.

Interested and eligible vendors/firms may submit their completed vendor registration documents to the Office of the College of Horticulture and Forestry, Pasighat, Arunachal Pradesh, within the prescribed period.

Last Date for Submission: **5th October, 2026**

Mode of Submission: **Online or Offline**

Contact Person/Section: **Dean, CHF, Pasighat, Arunachal Pradesh**

E-mail: **cpchf@gmail.com**

The College reserves the right to extend, modify or cancel the vendor registration process, wholly or partly, without assigning any reason.



Dean
College of Horticulture and Forestry
Pasighat, Arunachal Pradesh

APPLICATION FORMAT FOR SUPPLIER REGISTRATION

1.	Name of the Company			
2.	a) Head Office / Registered Office			
	Telephone			
	Email			
	Web Site (If any)			
	Date of Establishment			
3.	Name of Chief			
	Executive / Proprietor / Partners			
	Telephone			
	Email			
4.	Name of Contact Person			
	Telephone			
	Email			
5.	Type of Organization	Documents to be enclosed		
	a) Proprietary	☐	Trade License	
	b) Partnership	☐	Partnership Deed, Trade License	
	c) Private Limited Company	☐	Memorandum of Article	
	d) Public Limited Company	☐	Certificate of Registration	
	e) Public Sector	☐	Trade License	
6.	Nature of Business			
	Manufacturing	☐	Service	☐
			Dealership	☐
	Stockiest	☐	Indian Agent	☐
			Indian Branch	☐
	Office Others	☐		

7. Class / Type of Product / Materials Manufactured / Solid / Serviced / Fabricated:

Scientific Equipment ☐ Electronics ☐ Lab ☐

Instruments Electrical Items ☐ Computer Peripherals ☐

Computer ☐

Office automation products ☐ Electrical Works ☐ Sports ☐

Equipment Boards ☐

Others (Please Specify) -----

8. Audited Annual Turnover during last 3 years (Rs. Lakhs) (Enclose Chartered Accountant's Certification)

a) 2023-24 _____

b) 2024-25 _____

c) 2025-26 _____

9. Detail of Major Customers

Name of Autonomous institutions / Government departments / Major Public Sector undertaking / Research and Development institution where your firm is registered.

Sl. No.	Name of the Institution	Empaneled for	Contact Name	Contact Number

10. Item for which supplier to be registered.

Sl. No.	Name of Items
1	FYM
2	Bamboo
3	Pulses
4	Seeds
5	Fertilizer
6	Seedlings/Sapling
7	Banner
8	Seal/Stamp
9	Memento

10	Spiral Binding
11	Flex Printing
12	Sticker Printing
13	Certificate Printing
14	Answer Sheet printing
15	Registration Printing
16	Student ID Card
17	ID Card Holder with Ribbon
18	Lanyard printing
19	Thesis printing
20	File Printing
21	Badge
22	Table Name List
23	Vegetable Seeds
24	Piglet
25	Pig Feed
26	Chick Feed
27	Pesticides
28	Fungicides
29	Flower Cuttings
30	Aluminate
31	Thela
32	Melamine Tea trays
33	Grass Cutter Nylon Rope
34	Table Top Glass

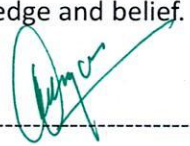
DECLARATION BY SUPPLIER

I confirm that

- 1) No employee or immediate relative of any employee of the College of Horticulture and Forestry, Pasighat (A.P.), is in any way connected with the Institution as a Partner, Shareholder, Director, Advisor, Consultant, Employee, or in any other capacity.
- 2) The information furnished a correct to the best of my knowledge and belief.

Place: Pasighat

Date: 19-9-26


 (Prof. L. Wangchu)
 Dean, CHF

DEAN
College of Horticulture &
Forestry CAU, Pasighat