

APPLICATION FOR ADVANCE FROM G P FUND

1. Name of the subscriber : _____
2. Account Number : _____
3. Designation : _____
4. Basic Pay : _____
5. Balance at credit of the subscribed on the date of application as below:-
 - i. Closing balance as per statement for the year _____ : _____
 - ii. Credit from _____ Subscription to _____ : _____
 - iii. Refund of advance/advances : _____
 - iv. Withdrawal during the period from _____ to _____ : _____
 - v. Net balance at credit : _____
6. Amount of advance/advances outstanding

Amount of advance taken Date of sanction	Balance outstanding as on date

7. Amount of advance required : _____
8. a) Purpose for which the advance is required : _____
- b) Rules under which the request is required : _____
- c) If advance is sought for house building etc. following information may be given
 - i) Location and measurement of the plot : _____
 - ii) Whether plot is free hold or on lease : _____
 - iii) Plan for construction : _____
 - iv) If the flat or plot being purchased if from a : _____
 H.B. Society, the name of the society, the location and measurement etc.
 - v) Cost of construction : _____
 - vi) If the purchase of flat is from DDA or any Housing Board etc. the location, dimension etc. may be given : _____

Contd.....

d) Advance is required for education of Children following details may be given:

- i) Name of the son/daughter : _____
- ii) Class & Institution/College where studying: _____
- iii) Whether a day scholar or a hosteller : _____

e) If advance is required for treatment of ailing family members, following details may be given :

- i) Name of the patient and relationship : _____
- ii) Name of the Hospital/Dispensary/ Doctor where the patient is undergoing treatment. : _____
- iii) Whether outdoor /indoor patient : _____
- iv) Whether reimbursement available : _____
or not

Note :- In case of advance under 8© to 8(e) , no certificate of documentary evidence would be required.

- 9. Amount of the consolidated advance : _____
(item 6 & 7) and number of monthly instalments in which the Rs. _____
consolidated advance is proposed to be repaid in _____ instalments.
- 10. Full particulars of the peculiarly circumstances : _____
of the subscriber justifying the application for the temporary withdrawal.

I certify that particulars given above are correct and complete to the best of my knowledge and belief and that nothing has been concealed by me.

Date: - _____

Signature of applicant

Name : _____

Designation : _____

Office : _____